

Exporting Grades from Canvas to PowerTeacherPro (PTP)



As of 9/6/2017, the export of grades to PTP can only happen if the assignment is within one of the **imported** categories (found on the 'Assignments' page from PTP).

1. To Begin, Import your PTP categories into **every Canvas course**.

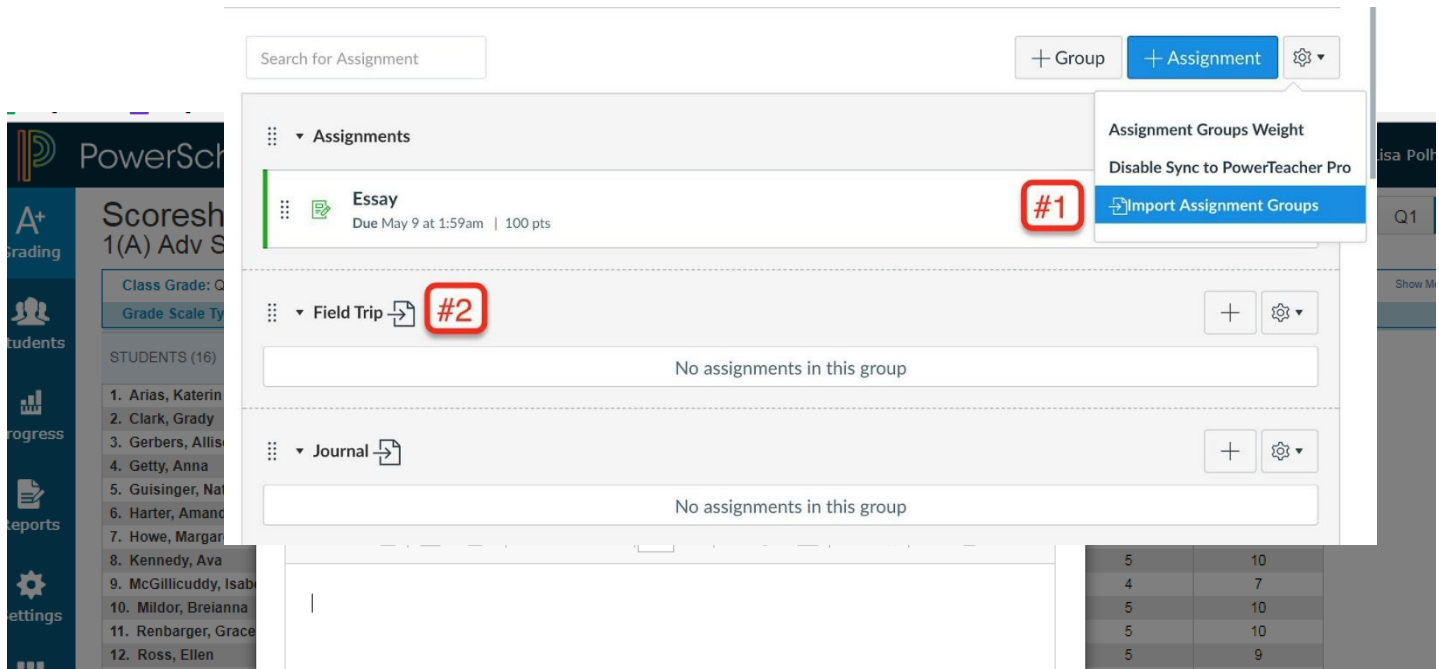
Assumption: Your categories have already been created in PowerTeacher Pro (PTP) Canvas collects assignment groups from PowerSchool on a nightly basis. The following steps may not work until the next day if a change is made to category names in PTP. **Note:** For now, the PowerSchool categories cannot have the same name as existing Assignment categories in Canvas.

Scoresheet - Q1
1(A) Adv Science, Human Genetics A

Class Grade: Q1 Calculation: Total Points
Grade Scale Type: (A+ - F) Grade: A 94.78% 101.5 / 107

STUDENTS (16)	GRADE	PEDIGREE WO... (8/28/2017)	AR VIDEOS DAY... (8/23/2017)	JACKSON FAMI... (8/31/2017)	AR WORKSHEE... (9/1/2017)	PARTICIPATION... (9/1/2017)
1. Arias, Katerin	A 94.78%	6	30	4	5	10
2. Clark, Grady	B+ 87.92%	6	30	5	5	7
3. Gerbers, Allison	B+ 88.51%	6	30	5	5	5
4. Getty, Anna	A 92.89%	6	30	5	5	10
5. Guisinger, Natalie	B+ 88.51%	6	30	3	5	10
6. Harter, Amanda	A+ 90.89%	6	30	5	5	10
7. Howe, Margaret	A- 91.64%	6	30	3	5	10
8. Kennedy, Ava	A- 91.64%	6	30	3	5	10
9. McGillicuddy, Isabella	B+ 87.47%	6	30	5	4	7
10. Mildor, Breianna	A 96.34%	6	30	5	5	10

- b. Open your Canvas Course ==> Click Assignments ==> Click the gear settings ==> Select "Import Assignment Groups" (#1 below)
- c. After a little bit of time, scroll down and verify the PTP categories were imported. Reminder, an imported category appears as a page with an arrow icon. (#2 below). You may have to refresh your screen



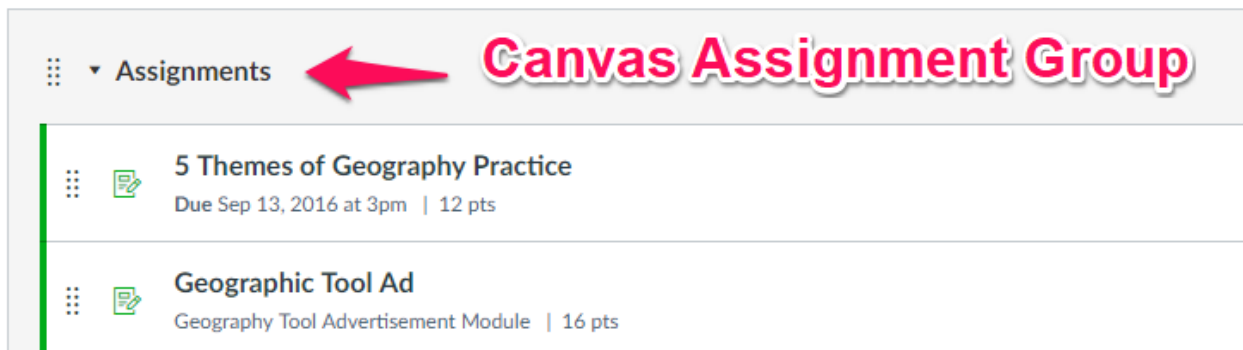
Question: How can you tell if an assignment category is an imported category for PTP?

Answer: After step one is completed (#1), the imported category from PTP will appear at the bottom of your main Canvas assignment page. There will be a **symbol of a page with an arrow**. (#2) The assignment can then be moved into an imported category by using the pull down arrow next to the gear and selecting move.

Question: What if I cannot see an imported category from PTP in my main assignment page?

Answer: ***For the PTP category to import into Canvas, a Canvas assignment group name cannot exist with the same name. For example, this teacher has a Canvas Assignment Group Name called "Assignments".***

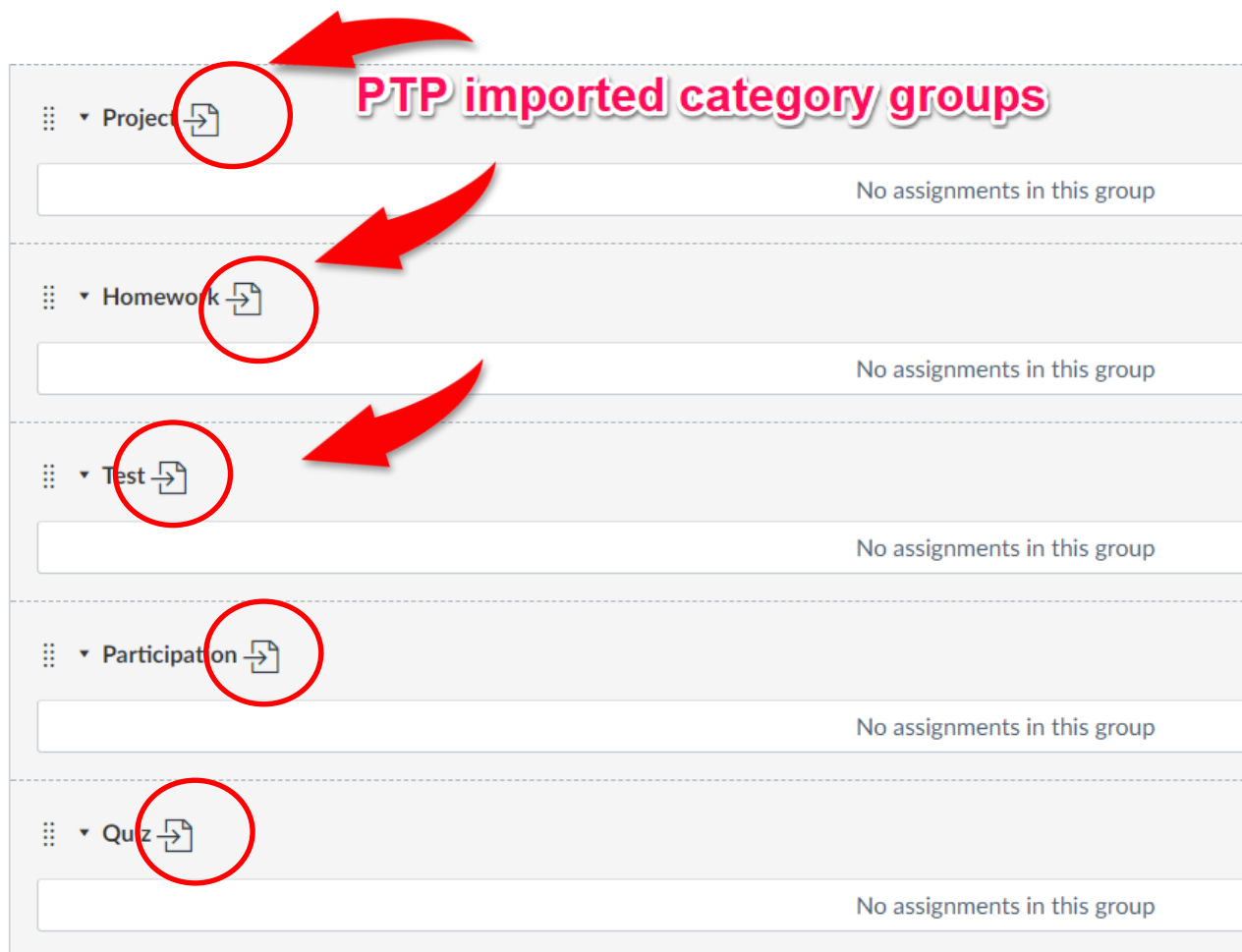
*If there was also a PTP category called “Assignments”, then this Canvas Assignment Group name should be edited to be renamed to a **completely different** name such as ‘Homework’. (We tried to merely add a “-1” or “-A” ie. “Assignment-1” or “Assignment-A”. It did not work.) Then the Import Assignment Groups” should be tried again.*



Canvas Assignment Group

▼ Assignments

- 5 Themes of Geography Practice
Due Sep 13, 2016 at 3pm | 12 pts
- Geographic Tool Ad
Geography Tool Advertisement Module | 16 pts



PTP imported category groups

▼ Project

No assignments in this group

▼ Homework

No assignments in this group

▼ Test

No assignments in this group

▼ Participation

No assignments in this group

▼ Quiz

No assignments in this group

Note: Assignment groups are collected from PowerSchool on a nightly basis. If your assignment groups aren't ready yet, they will be tomorrow once they have been verified in the SIS Platform.

2. How do I set up assignments for PTP grade passback?

Setting Up An Assignment for Canvas export to PTP

PowerTeacherPro requires that four conditions are met before passing grades back for assignments with “Post to SIS” checked in your Canvas account settings.

- Assignment Name must be 30 characters or less.
- Assignment must have a due date.
- Sync to PowerSchool is checked.
- The assignment must be in an imported PTP category group.

a) *The assignment's name must be 30 characters or less in length* - luckily, the grade passback LTI adds validation to your assignments and will present an error if the name is too long.

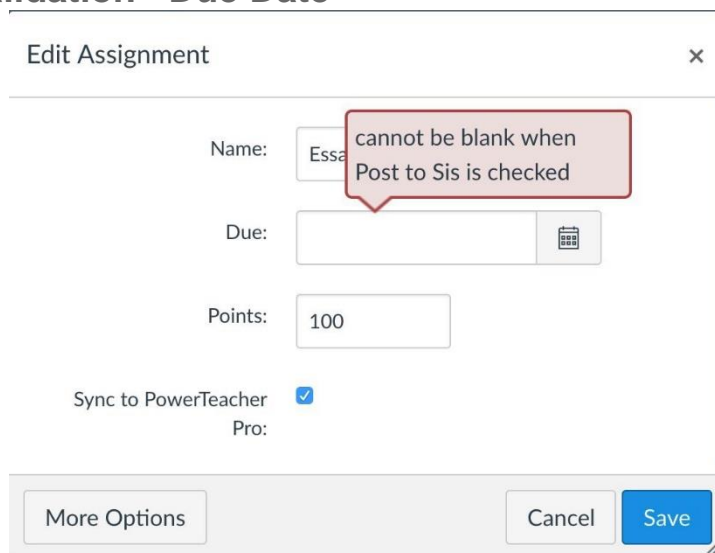
Assignment Validation - Name Length

The screenshot shows the Canvas LTI interface for creating an assignment. On the left is a sidebar with navigation links: Home, Announcements, Assignments (highlighted), Discussions, Grades, People, Pages, Files, Syllabus, Outcomes, Quizzes, Modules, Conferences, Collaborations, and Chat. The main content area has a header with the text "2017/2018 - Fairbanks ..." and a "Not Published" status. Below the header is a text input field for the assignment name, which contains the text "REALLY LONG ASSIGNMENT NAME - Seriously this won't work". A red tooltip box points to this field with the message "Name is too long, must be under 31 characters". Below the name field is a rich text editor with various formatting options (bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, image, video, code, quote, indent, outdent, decrease indent, increase indent, undo, redo) and a "Paragraph" dropdown menu. At the bottom of the form, there is a "Points" field with a value of "0".

b) *The assignment must have a due date* - the grade passback LTI adds validation to your assignment to make sure a due date is selected *before* it is created as well as after if you attempt to remove a due date. This validation

only applies if the assignment is set to sync to PowerTeacherPro.

Assignment Validation - Due Date



The screenshot shows the 'Edit Assignment' dialog box with the following fields and options:

- Name:** A text input field containing 'Essa'. A red tooltip points to this field with the text: 'cannot be blank when Post to Sis is checked'.
- Due:** A date selection field with a calendar icon.
- Points:** A text input field containing '100'.
- Sync to PowerTeacher Pro:** A checkbox that is checked.

At the bottom of the dialog are three buttons: 'More Options', 'Cancel', and 'Save'.

- c) *Choosing to Sync Created Assignments* - when creating an assignment, make sure to check the “Sync to PowerTeacherPro” box to be able to sync the assignment’s grade from Canvas to the PTP gradebook.

Sync to PowerTeacher Pro ☒ Include this assignment's grades when syncing to your school's Student Information System

Note: The SIS option is not available for Not Graded assignment types.

Sync To PTP Icon

Canvas’ new grade passback LTI adds a “Sync to PowerTeacherPro” icon on the assignment page.

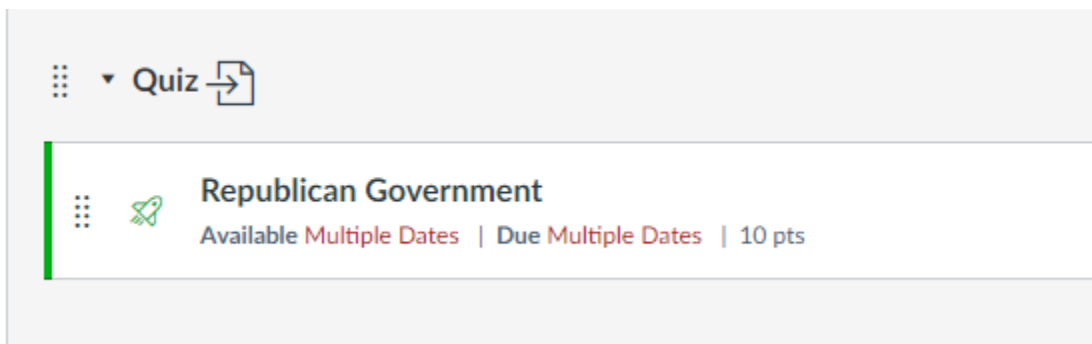
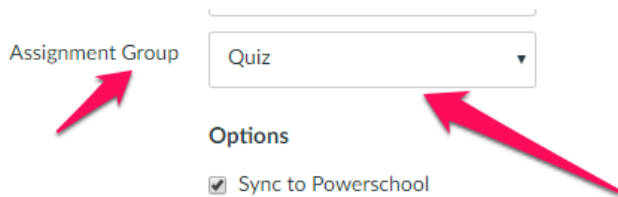
As a teacher, you can toggle this icon on or off depending on whether you want to send this assignment’s grade to PowerTeacherPro.

Sync to PowerSchool Button



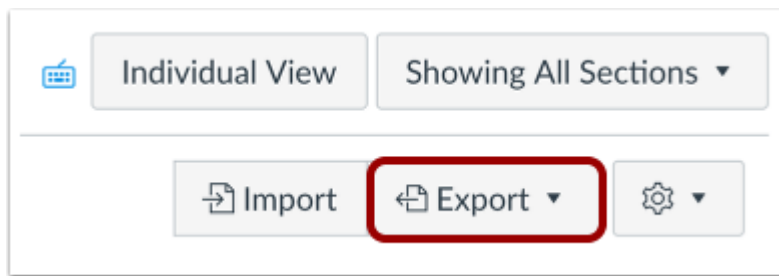
Ensure that 'Sync to PowerTeacher Pro' is enabled on assignments you want to pass back to PTP.

- d) *Correct Assignment Group* - when creating an assignment, select a group that was imported from PTP

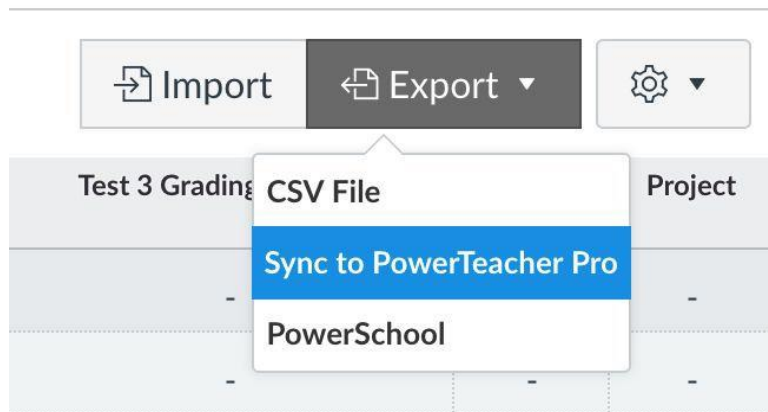


3. How do I Sync grades from Canvas' gradebook to PTP?

- a. From the Canvas' gradebook, click on "Export"



- b. Click on "Sync to PowerTeacherPro"



- c. A window will appear asking you to confirm the grade sync. Once "Sync Now" is selected, grades will be queued to be sent from Canvas to the PTP gradebook.

