Dashboard Shows Your Courses--Subjects

Module--Unit/Topics you teach in each course

ADD a Module:

- Select the course you want to add to
- Select Modules on the left
- Click the blue +Module button (upper right hand corner)
- Enter a Module name and Click the blue Add Module button

Pages--Information (not graded)

ADD a Page:

- Select the Course and Module you want to add to
- Click the + sign to the right of the title of the Module (shaded gray)

⋮⋮ ▾ Week One Wednesday	⊘ + ⋮

⟵
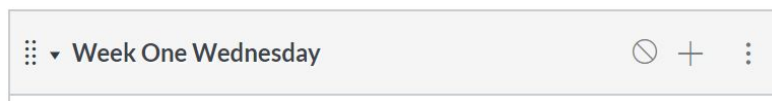
-
- Select "Page" from the drop down menu; select "New Page"; add a title; and click the blue "Add Item" button

Add Item to Week One Wednesday ✕

Add [Page ▾] to Week One Wednesday

Select the page you want to associate with this module, or add a new page by selecting "New Page".

[New Page]
$$ Canvas Home Page Design
$$ Teaching Ideas Using Canvas
Camp Sing Along
Canvas Parent - Getting Started
Home Page
Math-Camping Addition and Subtraction
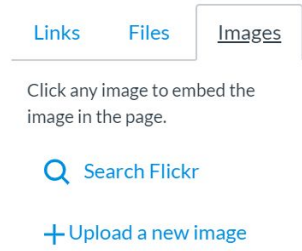Reading Listening Center
Reading Listening Center Copy

Page Name: [   ]

Indentation: [Don't Indent ▾]

[Cancel] [Add Item]

- ○
- Now you can click on that page and choose "Edit" to add information
- Click "Save" when you are finished

Add an Image (to a Page, Assignment, Discussion, or Quiz)

- Find and save the image you would like to use
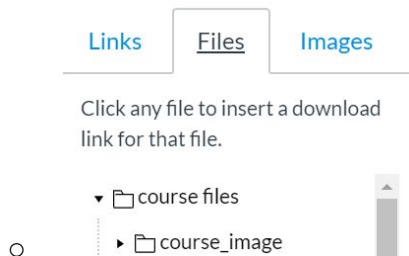- Open the Course, Module, and place you wish to add an image

- Select "Edit"
- Click on the Image tab on the right, then select +Upload a new image

Links	Files	Images

  Click any image to embed the image in the page.

  Q Search Flickr

  - ＋ Upload a new image

- Click the grey "Choose File" button below
- Select the image from your saved files, and click "open"
- Click the grey "Upload" button
- Click "Save" when you are finished

Add a File (to a Page, Assignment, Discussion, or Quiz)
- Save the file you want to use as a **pdf (Change the name to something easy for the students.)**
- Open the Course, Module, and place you wish to add the file
- Select "Edit"
- Click on the Link tab on the right

Links	Files	Images

  Click any file to insert a download link for that file.

  - ▾ 🗀 course files
    - ▸ 🗀 course_image

- Click the grey "Choose File" button below
- Select the file from your saved files, and click "open"
- Click the grey "Upload" button
- Click "Save" when you are finished

Add a Link (to a Page or Assignment)
- Copy the link you want to use
- Open the Course, Module, and place you wish to add the link
- Select "Edit"
- Type a title for the link
- Highlight that title

- Choose the Link to URL icon
- Paste the link in the box 🔗
- Click the "Insert Link" button
- Click "Save" when you are finished
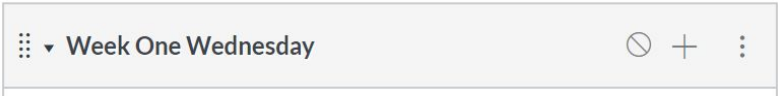
Add a YouTube Video (to a Page or Assignment)
- Copy the url for the video and email it to Erin
  - You will use the new url she sends back to you
- Open the Course, Module, and place you wish to add the link
- Select "Edit"
- Type a title for the video
- Highlight the title
- Choose the Link to URL icon 🔗
- Paste the link in the box
- Click the "Insert Link" button
- Click "Save" when you are finished

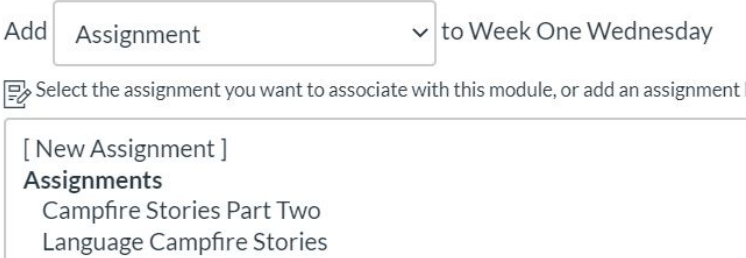**Assignments**--Submitted/Graded
ADD an Assignment:
- Select the Course and Module you want to add to
- Click the + sign to the right of the title of the Module (shaded gray)

⠿ ▾ Week One Wednesday	⊘ + ⋮	⇐

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- Select "Assignment" from the drop down menu; select "New Assignment"; add a title; and click the blue "Add Item" button

Add | Assignment ▾ | to Week One Wednesday

📝 Select the assignment you want to associate with this module, or add an assignment

[New Assignment]
Assignments
  Campfire Stories Part Two
  Language Campfire Stories

- Now you can click on that Assignment and choose "Edit" to add information
- Enter the point value and how you wish to display the grade
- Choose submission type such as Online and File Upload

Submission Type

Online

Online Entry Options

☐ Text Entry

☐ Website URL

☐ Media Recordings

☑ File Uploads

    ☐ Restrict Upload File Types

- ● You can add dates when the assignment will be due and available, or leave it blank
- ● Click "Save" when you are finished

Add Your Voice to Pages, Assignments, and Quizzes

- ● Open the course, module, and place you want to add your voice
- ● Select "Edit"
- ● Click the "Record/Upload Media" icon

- ● Click the "Webcam" button and select "No Video"
- ● Click the blue "Start Recording"
- ● Record and click "Finish"
- ● Select "Save"

How Students Submit Photos

- ● Click on Course Name
- ● Click on the Assignment
- ● Click on "Submission"
- ● Click on the File Upload tab (box with an arrow pointing up)
- ● Click "Choose File" ==> Photo Library
- ● Find photo on the camera roll and tap on the photo
- ● Tap "Use" in the upper right corner
- ● Click "Submit" Assignment

Create a Discussion (Question for Students to answer)
- Select the Course and Module you want to add to
- Click the + sign to the right of the title of the Module (shaded gray)

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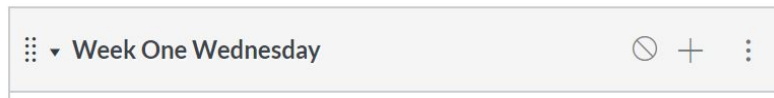
-
- Select "Discussion" from the drop down menu; select "New Topic"; add a topic name; and click the blue "Add Item" button
- Click on that discussion and choose "Edit" to add new information
- Type your questions, add a video, or insert a photo in the text box
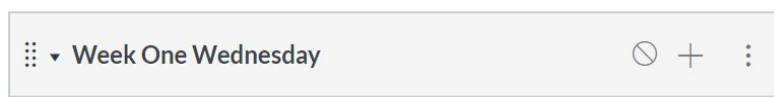- Select your discussion options from below the text box

  Options ☐ Allow threaded replies

  ☐ Users must post before seeing replies

  ☐ Enable podcast feed

  ☐ Graded

  ☐ Allow liking

  ☐ Add to student to-do
  -
- Click "Save" when you are finished

Create a Quiz
- Select the Course and Module you want to add to
- Click the + sign to the right of the title of the Module (shaded gray)

  ⠿ ▾ Week One Wednesday   ⊘ + ⋮   ⇦

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- Select "Quiz" from the drop down menu; select "New Quiz"; add a quiz name; and click the blue "Add Item" button
- Click on that quiz and choose "Edit" to add new information
- Add your directions to the "Details" tab

  Details | Questions | Mastery Paths
  -
- Click on the "Questions" tab and select + New Question
  - Select the type of question you'd like to add from the drop down box and enter the number of points it's worth
  - Type your question in the large text box
  - Type your answer choices below

- - - Be sure the correct answer is selected with the green arrow
    - Add your next question
- Select the Options below

  .

  Options

  ☐ Sync to Powerschool

  ☑ Shuffle Answers

  ☐ Time Limit [ ] Minutes

  ☐ Allow Multiple Attempts

  ☑ Let Students See Their Quiz Responses (Incorrect Questions Will Be Marked in Student Feedback)

  ☐ Only Once After Each Attempt

  ☑ Let Students See The Correct Answers

  Show Correct Answers at [ ] 📅

  Hide Correct Answers at [ ] 📅

  ☐ Show one question at a time

  -
- Click "Save"

Speed Grader (for Assignments, Quizzes, and GRADED Discussions)
- Go to the Course, Module, and item you wish to grade
- Select "Speed Grader" from the menu on the far right side

  Related Items

  ⟨♡⟩ **SpeedGrader™**

  ⬇ **Download Submissions**

  Related Items

  📊 **Quiz Statistics**

  🚀 **See Full Quiz**

  ⟨♡⟩ **SpeedGrader™**

  - (Assignment) (Quiz)
- The item will open up to the first student in your class
- Use the drop down menu on the far right to select students, or see who has submitted, and whose is graded (orange dot=submitted; green dot=graded)

- Use tools at the top of the page to mark incorrect answers or make comments on the document

- Enter points or percentages for the Grade or add Comment on the far right

Assessment

Grade out of 10

Assignment Comments

Download Submission Comments